

## **Community Preservation Act Committee**

### **Meeting Notes**

**Tuesday, September 29, 2015**

The meeting was called to order at 7:05 p.m. by Mary Streeter, Chair, in the Town Room of Town Hall.

**Committee Members in Attendance:** Mary Streeter, Paris Boice, Diana Stein, Marilyn Blaustein, Jim Oldham, Jim Brissette

**Committee Members Absent:** Peter Jessop, Laura Lovett, Pari Riahi

**Staff and Others In Attendance:** Sonia Aldrich

#### **Agenda Items to Be Discussed:**

- Public comment
- Approve any minutes
- Review financial status
- Review FY17 proposal letter
- Announcements & updates
- Town Meeting preparations
- Review/Revise CPAC Report to Fall Special Town Meeting
- Review wording/possible re-vote recommendations for Fall Special Town Meeting
- Work on draft CPA plan
- Topics the Chair did not reasonably anticipate 48 hours before the meeting

**Public Comment:** None

**Minutes of 9/8/15:** Ms. Stein moved to accept as amended. Ms. Blaustein seconded. Approved, 6-0-0.

**Review Financial Status:** Discussion about amount from CPA funds for the North Common proposal because of the anticipated PARC grant of about \$400,000. The amount before TM from CPA funds will be \$190,148. Mr. Oldham asked if the motion before TM needed to include a contingency (receiving the grant). Ms. Aldrich explained it would not be needed. Motion to accept new language for the warrant to have the CPA amount of \$190,148 clarified as what's coming from the CPA funds. Ms. Boice moved to recommend to Town Meeting vote to spend \$190,148 from CPA funds for the North Common project. Ms. Blaustein seconded; approved 6-0-0.

**Review Proposal Letter:** Ms. Streeter recommended we send out the letter to organizations, town boards and committees, etc., in Word file and PDF formats; letter to be sent out this week.

**Announcements & Updates:** Ms. Streeter noted that there is a Housing Forum Wed., 9/30/15 at the Universalist-Unitarian Church.

**Town Meeting Preparations:** Ms. Aldrich reported on Budgeted Reserves to allow CPA projects to go forward if needed because of time-sensitive nature. Discussions of pros and cons of budgeting a specific Reserve amount. General consensus of the committee was not to formally vote on a set Reserve amount at this time, but to revisit when tied to specific projects. Ms. Streeter to move both CPA motions before the Special Fall Town Meeting (North Commons; Crocker Farm pre-school playground).

**Review/Revise CPAC Report to Fall Special Town Meeting:** Discussion of revising language in CPAC Report to clarify funds for the North Common project. Consensus was wording was OK as is with some minor wording tweaks. Committee expressed appreciation for Ms. Aldrich's work on this report.

**Review wording/possible re-vote recommendations for Fall Special Town Meeting:** See above.

**Review Draft CPA Plan:** Brief discussion; committee members to continue working on their portions of the plan.

**Topics Chair Did Not Reasonably Anticipate:** None

Mr. Oldham moved to adjourn at 8:50 p.m.; Ms. Blaustein seconded; approved 6-0-0.

**Next Meeting:** Tuesday, November 10, 2015

**Documents Distributed:**

- Agenda
- Draft CPAC Outline for Recreation Plan
- Draft Meeting Minutes of 9/8/15
- North Common motion for Fall Special Town Meeting
- CPAC FY2016 Recommendations to Town Meeting (financials)
- Calls for Proposals Qualifying for CPA Funding (letter)
- CPAC Report to Special Town Meeting November 2015; Additional Recommendations for FY 2016

Respectfully submitted by Jim Brissette.

Approved November 10, 2015